1967. No. 44 **[NC]**

OFFICE AND SHOP PREMISES

Notification of Employment of Persons

ORDER, DATED 7TH MARCH 1967, MADE BY THE MINISTRY OF HEALTH AND SOCIAL SERVICES UNDER SECTION 48 OF THE OFFICE AND SHOP PREMISES ACT (NORTHERN IRELAND) 1966.

The Ministry of Health and Social Services in exercise of the powers conferred on it by section 48 of the Office and Shop Premises Act (Northern Ireland) 1966(a) (hereinafter referred to as "the Act") and of all other powers enabling it in that behalf, hereby makes the following Order:—

Citation and commencement

1. This Order may be cited as the Office and Shop Premises (Notification of Employment of Persons) Order (Northern Ireland) 1967 and shall come into operation on 1st April 1967.

Notice of proposal to employ persons

2. The notice required by section 48(1) of the Act to be served on the appropriate authority by a person before first beginning, after the commencement of that subsection, to employ persons to work in office or shop premises shall be in the form set out and contain the information specified, in Parts I and III of the Schedule.

Notice of employment of persons

3. The notice required by section 48(2) of the Act to be served on the appropriate authority by a person who, at the date of commencement of that section with respect to any office or shop premises, is employing persons to work therein shall be in the form set out and shall contain the information specified, in Parts II and III of the Schedule.

Prescribed period for serving notice of employment

4. The period before the expiration of which a notice is required under section 48(2) of the Act to be served on the appropriate authority shall be the period of 3 months beginning with 1st April 1967.

Sealed with the Official Seal of the Ministry of Health and Social Services for Northern Ireland this 7th day of March 1967.

(L.S.) *S. H. O'Fee,*
Assistant Secretary.

(a) 1966. c. 26 (N.I.).

SCHEDULE

Articles 2 and 3
FORM OSP 1

Notice in Form prescribed by the Ministry of Health and Social Services, of Employment of Persons in Office or Shop Premises

PART I

Notice is hereby given that on the ..... (*insert date*), the employer specified in Part III will begin to employ persons to work in the premises described therein.

PART II

Notice is hereby given that the employer specified in Part III is employing persons to work in the premises described therein.

PART III

1. (*a*) Name of the employer .....
   (*b*) Trading name, if any .....

2. (*a*) Postal address of the premises .....
   (*b*) Telephone No. ....
   (*c*) Address to which correspondence is to be sent (if different from 2(*a*) above) .....

3. Nature of business .....

4. How many persons are or will be employed by the employer in office or shop premises at the address in 2(*a*) above in the following types of workplace?
   (*a*) Office . . . .
   (*b*) Shop (retail) . . . .
   (*c*) Wholesale department or warehouse .....
   (*d*) Catering establishment open to the public . . . .
   (*e*) Staff canteen . . . .
   (*f*) Fuel storage depot . . . .

   TOTAL . . .

   Of the TOTAL, how many are females? . . . .

5. How many of the total are or will be employed on floors *other* than the ground floor? . . . .

6. Of the total stated in reply to question 4, are any (or will any be) housed in separate buildings? . . . . (*Answer Yes or No*) .....

7. Is the employer the owner of the building(s) containing the premises? . (*Answer Yes or No*) .....

8. If not, state the name and address of the owner(s) or person(s) to whom rent is paid . . . . . .

.....

.....

Signature of employer or person authorised to sign on his behalf ..... Date .....

For official use

EXPLANATORY NOTE

(This note is not part of the Order, but is intended to indicate its general purport.)

This Order prescribes the form of the notices required by section 48 of the Office and Shop Premises Act (Northern Ireland) 1966 to be served on the appropriate authority—

(*a*) by a person before first beginning on or after 1st April 1967 to employ persons to work in any office or shop premises; and

(*b*) by a person who on 1st April 1967 is employing persons to work therein.

The Order also prescribes the period of 3 months beginning with 1st April 1967 as the period before the expiration of which such notices are required to be served on the appropriate authority by the employers of persons working in any office or shop premises on 1st April 1967.