STATUTORY INSTRUMENTS

1979 No. 804 (S. 80)

REGISTERS AND RECORDS, SCOTLAND

Act of Sederunt (Amendment of Fees in the Scottish Record Office) 1979

Made - - - -	6*th July* 1979
Coming into Operation	30*th July* 1979

The Lords of Council and Session, under and by virtue of the powers conferred upon them by section 10 of the Public Records (Scotland) Act 1937(**a**) and of all other powers competent to them in that behalf, and with the approval of the Treasury, do hereby enact and declare:

Citation and commencement

1. This Act of Sederunt may be cited as the Act of Sederunt (Amendment of Fees in the Scottish Record Office) 1979 and shall come into operation on 30th July 1979.

Amendment of fees

2. The fees chargeable by the Scottish Record Office in respect of the matters specified in the left hand column of the Schedule to this Act of Sederunt are the fees specified in relation to those matters in the right hand column of that Schedule.

Revocation

3. The Act of Sederunt (Amendment of Fees in the Scottish Record Office) 1977(**b**) is revoked.

And the Lords appoint this Act of Sederunt to be inserted in the Books of Sederunt.

G. C. Emslie,
Lord President,
I.P.D.

Edinburgh.
6th July 1979.

(**a**) 1937 c. 43, as amended by section 1(7) of the Public Registers and Records (Scotland) Act 1948 (c. 57).
(**b**) S.I. 1977/976.

SCHEDULE

I. Inspection Fees

1. For the inspection of each volume, document or process..... 45p

2. For the inspection of minute books and indexes of the Registers of Sasines, Registers of Inhibitions and Adjudications and other public records, affecting one property or one person for the following periods:
   not exceeding 5 years £1.40
   each additional period of 5 years, or part thereof 40p

Note: Fees are remitted for the inspection of records for historical or literary purposes in terms of section 10 of the Public Records (Scotland) Act 1937.

II. Search Fee

For searches in records arising from postal enquiries, for each search £6.50

Note: (1) For persons unable to make a personal search in records the Scottish Record Office may conduct searches over such periods and subject to such conditions as the Keeper of the Records of Scotland may prescribe for particular classes of records. The Keeper has discretion to reduce or waive the charge in appropriate cases and reserves the right to decline searches.

(2) The Keeper may require a deposit of a sum not exceeding £10 in the case of requests for estimates of large scale copying.

III. Copying Fees

1. Reprographic Charges (to which are added, as appropriate, handling, authentication and posting and packing charges).

   (1) *Copies by an electrostatic process or similar method:*

Not exceeding	210 × 297mm	per sheet	14p
	297 × 420mm	per sheet	30p
	420 × 594mm	per sheet	60p

Note: Copying by an electrostatic process is undertaken solely at the discretion of the Keeper of the Records of Scotland. It will not be undertaken where there is a risk of damage to documents or to the binding of volumes.

   (2) *Electrostatic Prints from Microfilm:*

   Prints from existing film, per print 30p
   Where no film exists, per print 60p

Note: This applies where copying by an electrostatic process from original documents is not permitted.

(3) *Microfilm:*

Standard charge, per reel of 100 feet	£60.00
per foot	70p
minimum charge	£7.00
Duplicate copies of existing film, per reel of 100 feet	£20.00
per foot	25p
minimum charge	£2.50

Note: The Scottish Record Office reserves the right to retain the master negative of any microfilm.

(4) *Photographic Copies:*

Estimates supplied on request.

2. Handling Charge:

Per volume or document, in addition to reprographic charge 80p

Note: The handling charge is remitted or reduced for orders by an electrostatic process or similar methods, placed personally in the Search Rooms with the documents to be copied clearly identified and where an inspection fee has already been incurred or remitted. The handling charge may also be remitted or reduced at the discretion of the Keeper of the Records of Scotland for approved educational or historical purposes. Additions may be made for difficult work or orders requiring special attention.

3. Authentication:

For each Extract or Certified Copy, in addition to reprographic charge and handling charge 65p

Note: No authentication is given for microfilm or for Search Room Copies.

4. Postage and Packing:

Per order ..... In accordance with current cost of postage and with a charge for packing.

IV. Other Services

1. For a record retransmitted or transmitted to any court, or exhibited therein, at the instance of a party, in accordance with the Rules of Court governing such transmissions or exhibitions £2.50

2. For attendance by an officer of the Scottish Record Office at any court to produce a record in evidence, for each day or part of a day, in addition to travelling expenses £30.00

Note: A sum not exceeding £30.00 a day may be applied at the discretion of the Keeper of the Records of Scotland where an officer of the Scottish Record Office attends with records for any purpose approved by the Keeper.

3. For each Certificate issued under the Judgments Extension Act 1868 ..... £1.85

4. For each Certificate of Custody that a deed is retained for permanent preservation £1.85

EXPLANATORY NOTE

(This Note is not part of the Act of Sederunt.)

This Act of Sederunt makes provision for increasing certain fees chargeable by the Scottish Record Office.

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